

inspiring hearts & MINDS



Date: _____

Dear _____;

Attached is a consent form which must be presented at the Canmore RCMP** office in order to receive a Vulnerable Sector Check as a volunteer. Vulnerable Sector checks may require fingerprints to confirm the identity of an applicant. For more information, please see <http://www.rcmp-grc.gc.ca/en/faqs-about-vulnerable-sector-checks>. Please complete this form before attending the detachment.

Here is a list of what you need to know;

Part 1

The first three lines are the applicant's current information and address, including any nicknames or former last names.

Lines 4 and 5 are for previous addresses within the past 5 years. If the applicant has more than two previous addresses, we usually advise them to write on the back of the page.

Part 2

Must be filled out in-person at the RCMP detachment, but shows the information you need to include for the RCMP to release the results.

- You must present this document, outlining the reason for the Vulnerable Sector record check
- You must present two pieces of ID, including proof of local address. One must be Government issued photo ID (Driver's Licence or Passport)
- The applicant must authorize that the results be sent directly to the requesting organization (school name)

Part 3

The applicant must initial Box 3 authorizing RCMP to run the check.

**Must be a resident of Canmore, Harvie Heights, Exshaw, Lac Des Arcs or Dead Man's Flats (to apply at the Canmore detachment). If your residence is elsewhere, you must apply in-person to your local detachment or police service.

Nadine Trottier (Principal) is requesting that _____ (volunteer) be allowed to apply for a vulnerable sector check.

This volunteer will be working with children at Lawrence Grassi Middle School.

Please forward information to the attention of Nadine Trottier, Principal.

N. Trottier

Phone: 403-678-6006

Fax: 403-678-4881

Email: lgms.info@crps.ca

Lawrence Grassi School

610, 7th Avenue, Canmore, AB, T1W 2H5



Consent for the Release of Police Information

Part 1 - Applicant Information (please print)

Last name		Given name (1)		Given name (2)		Gender <input type="checkbox"/> M <input type="checkbox"/> F		Date of birth (yyyy-mm-dd)	
Address (no., street, apt.)				City		Province		Postal code	
Tel. no. (incl. area code)		Place of birth		Usual first name or alias		Maiden name or any other last name			
Previous address if less than 5 years at current address									
Address 1 (no., street, apt.)				City		Province		Postal code	
Address 2 (no., street, apt.)				City		Province		Postal code	

Part 2 - Consent

Important - Informed Consent (provided by the individual)

As an individual providing informed consent to have these sources of police information reviewed and disclosed, it is important that you understand the nature of the information that may be contained in them. By agreeing to allow your personal information to be disclosed to a prospective employer or organization, you acknowledge that you understand that your suitability could be determined based on the information disclosed. The suitability criteria are established and controlled by the employer or the organization - not the police agency or authorized body conducting the checks. The police agency or authorized body is not involved with, or responsible for, decisions that are made by the employer or organization.

Statement of Consent: I consent to a search of all records and information available at the time the search is conducted, including non-conviction information, charges before the courts, findings of guilt or convictions and court orders registered in my name in the National Repository of Criminal Records and local records available to this police service. I understand that if information or a possible record exists, it will not be disclosed until identification has been confirmed by either myself or by fingerprints.

Dated this _____ day of _____ 20____ Signature: _____

Record Check results will be picked up in person by the applicant, or:

Identity of the organization that is requesting and should receive the results of the record checks

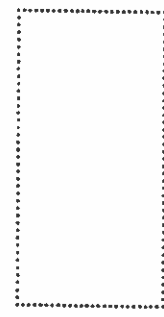
Name of Person or Organization		Address (no., street, apt.)	
City		Province	Postal code

Waiver for consent of release of information to third party:

I consent to the release of any and all information from available records to the authorized person of the above indicated Organization/Company/Firm.

Dated this _____ day of _____ 20____ Signature: _____

Fingerprint: For card scan submissions only.



Finger: _____

Part 3 - Type of Record Check Required - Completed by Applicant (selected and initialed)

1	Name-Based Criminal Record Check Initial here if requesting a Name-Based Criminal Record Check	A query, based on name and date-of-birth, of active criminal files in the RCMP National Repository of Criminal Records. Used to determine the possible existence of a criminal record. Generally used as a preliminary search only to determine if a Fingerprint-based Criminal Record Check may be required. The query may also include a search of court records and a query of <u>records management systems in other police agencies' jurisdictions</u> through the Police Information Portal (PIP) or other data sharing systems.
2	Fingerprint-Based Criminal Record Check Initial here if requesting a Fingerprint-Based Criminal Record Check	A fingerprint-based search of the RCMP's national repository of fingerprints and criminal record information. The results of the search will produce a document that includes criminal record information where the identity of the applicant has been verified by fingerprints.
3	Vulnerable Sector Check Initial here if requesting a Vulnerable Sector Check <input type="checkbox"/> RCMP form 3923 is attached.	A Vulnerable Sector Check is the most comprehensive type of check. It includes a query based on name and date of birth of a local police agency's records management system, commonly referred to as a local indices check, in addition to queries of CPIC Identification, Investigative, and Intelligence Data Banks. The query may also include a search of court records and a query of <u>records management systems in other police agencies' jurisdictions</u> through the Police Information Portal (PIP) or other data sharing systems.
4	Declaration of Criminal Records Initial here if requesting a Declaration of Criminal Records	This will result in the RCMP detachment providing a list of all of the criminal convictions and related information that are included on the criminal record on CPIC. This may only be provided by the detachment where the applicant lives. <input type="checkbox"/> Declaration of Criminal Records (RCMP form 6359) is attached.

Part 4 - Identification Provided

(1) _____ (2) _____

RCMP Employee: _____ ID. no.: _____